



CLUB BY-LAWS

ARTICLE 1 - NAME AND LOCATION

Section 1. The name of this Club shall be Hayden Island Yacht Club, a non-profit corporation, chartered under the corporate laws of the State of Oregon.

Section 2. The location of the principal office of this Club shall be in the County of Multnomah, State of Oregon.

Section 3. The calendar year of the Club shall start on January 1, and end on December 31 of each year.

ARTICLE II - OBJECT

Section 1. The object of Hayden Island Yacht Club shall be to promote general interest and safety in the sport of boating, and to afford a means of good fellowship among the devotees of this form of recreation.

ARTICLE III - MEMBERSHIP

Section 1. Membership in Hayden Island Yacht Club shall be open to all individuals who are interested in boating. There shall be four classes of Membership in the club: Boat Owning (hereafter referred to as Active), Non-Boat Owning (hereafter referred to as Associate), Honorary, and Senior.

1. Active Member - Active members must own a boat of at least Coast Guard Class I. They shall have all the privileges of the Club, shall vote and shall be subject to payment of all fees, dues, rents and assessments as may be provided for, or required by, the Club. Active members who sell their boat may remain an active member for a period of one year following the sale of their boat. At that time they will be reclassified as an Associate member. They may at the end of this year apply to the Board of Officers to

remain an Active member based on their activities in the Club. This will be a decision of the Board of Officers at this time.

2. Associate Member .Associate members are those who do not own a boat meeting the minimum standard as set forth in Article III, Section 1, Sub-section 1. Associate members shall be subject to the same dues, fees, assessments and rents as an Active member. Associate members shall have all the privileges of the Club except those of voting and holding office. However, an Active member holding office, who becomes an Associate member, may continue to hold that office until the end of his or her term. Associate members shall not be permitted to own a boat with the following exceptions:

- A. Anyone maintaining full membership in another Yacht Club will be eligible for Associate membership. Such members are subject to Article IV, Section 5 of these By-Laws.
- B. Other exceptions are subject to approval of the Board of Officers. Associate members purchasing or otherwise acquiring a boat are required to become Active Members in accordance with Article IV, Section 5 of these By-Laws.

Associate members shall pay fees, dues, rents and assessments as may be provided for, or required by, the Club.

3. Honorary Member .Honorary members shall have privileges of the Club except those of voting and holding office. They shall not be required to pay dues.

4. Senior Member .Senior members must have been a member in good standing of Hayden Island Yacht Club for at least 20 years and have reached the age of 65 years old by the first day of the new calendar year. Senior members shall have all the privileges of Active members of the Club except holding office and voting. Senior members shall pay 10% of the current dues rate and shall be subject to assessments, fees and rents as applicable. Senior members shall not be permitted to own a boat meeting the minimum standards as set forth in Article 111, Section 1. Owning a boat would require Active member status.

Section 2. The Fleet Captain shall maintain a list of all boat owners in the Club with his or her operating manual. A current, up-to-date copy shall be filed with the Treasurer, and Membership Officer at all times.

Section 3. The Membership Officer shall maintain a list of all Active, Associate, Honorary and Senior Members with his or her operating manual. A current, up-to-date copy shall be filed with the Treasurer and Communications/Safety Officer at all times, in order that membership status may be readily determined.

ARTICLE IV - ELECTION OF MEMBERS

Section 1. Prospective members must be sponsored by an Active, Associate or Senior member. Application in writing must be submitted to the Membership Officer.

Section 2. Election of new members shall be by decision of the Board of Officers after a thorough investigation see page 8. A majority of negative votes will reject membership.

Section 3. Applicants will not become full members until presented to the membership in person by the Membership Officer at a regular meeting. At that time they will pay initiation fee and six months dues, and be presented with their membership packet.

Section 4. A Captain and First Mate are each considered full members of the Club.

Section 5. Honorary membership may be granted by the Board of Officers to any deserving person in good standing. Honorary membership shall be limited to a period of one year unless extended by a majority vote of the Board of Officers.

ARTICLE V. RESIGNATION AND REINSTATEMENT

Section 1. A member may resign from the Club at any time upon notice in writing addressed to the Secretary. A member resigning shall remove all decals and burgees denoting Club membership from his/her cars and boats and shall relinquish all privileges as defined in Article III.

Section 2. A member who has left the Club and whose dues are current at the time of resignation may request readmission into the Club within a the-year period and shall be entitled to a discount of eighty-five percent of the current initiation fee. Persons withdrawing from the Club or an Honorary Member or a Senior Member wishing to receive the Signal and Roster may do so by paying ten percent of the current annual dues. Payment is due upon withdrawal for the remainder of the year and in January of each succeeding year.

Section 3. A person dropped from membership for reasons of conduct may be considered for reinstatement by making application to the Board of Officers. A person dropped from membership for reason of delinquency may be considered for reinstatement by making application to the Board of Officers after making up any delinquency and if approved for reinstatement, must be reinstated as prescribed in Section 2 of this article.

ARTICLE VI. DELINQUENTS

Section 1. The Treasurer shall be Chairman of the Delinquent Committee. The Treasurer may appoint up to four Officers to the Delinquent Committee.

Section 2. Adequate advance notice for payment of dues, fees, and assessments shall be given prior to the first of the month when they are due. A member whose dues, fees, and assessments are more than 30 days in arrears shall be subject to a late payment fee in the amount of 10% of the overdue amount. A member whose dues, fees, and assessments are more than 60 days in arrears shall be suspended and all the privileges of membership shall be revoked. Reinstatement of membership and privileges shall be as provided for by Article V, Section 3, unless exempted by arrangement with the Delinquent Committee for a payment plan to bring the arrears current.

ARTICLE VII. CONDUCT OF MEMBERS

Section 1. *Members shall be expected to conduct themselves as befitting ladies and gentlemen while participating in any activities of the Club, and acting as a representative of Hayden Island Yacht Club. A representative of Hayden Island Yacht club is any vessel displaying the club burgee.*

Section 2. Should any member engage in behaviors that are: 1) injurious to, or unwanted by, another member; 2) injurious to property; or 3) injurious to the reputation of HIYC, the affected or observing member(s) should bring a written grievance to the Board of Officers for action and resolution. Depending on the severity or the nature of the behavior, penalties ranging from reprimand to expulsion from the Club could occur.

Section 3. Club membership may be terminated upon recommendation of the Board of Officers for any violation of the By-Laws of the Club.

ARTICLE VIII - MEETINGS

Section 1. The annual meeting of the Club shall be the regular meeting in November.

Section 2. Regular meetings of the Club shall be the fourth Friday of each month except in November and December, when the regular meetings are to be held one week earlier due to holidays. Other exceptions will be at the discretion of the Commodore.

Section 3. Special meetings may be called by the Commodore.

ARTICLE IX - CLUB INSIGNIA

Section 1. The Club burgee shall be a triangular flag of black, white and red.

Section 2. Officers' flags, insignias and titles shall include:

Commodore	3 Gold Stars	White on Blue over Fouled Anchors
Past Commodore	3 Silver Stars	White on Blue over Fouled Anchors with Stars
Vice Commodore	2 Gold Stars	White on Red over Fouled Anchors
Secretary	Crossed Quills	Blue on White over Crossed Quills
Treasurer	Acorn	Blue on White over an Acorn

Fleet Captain
Membership Officer
Communications
Safety Officer

Horizontal Anchor
Horizontal Bar
Lightning Bolt
Life Jacket

Blue on White over a Horizontal Anchor
Blue on White over an M
Blue on White over a Lightning Bolt
Orange on Blue

ARTICLE X - BOARD OF OFFICERS

Section 1. The elective officers of the Club shall consist of Commodore, Vice Commodore, Secretary, Treasurer (or Secretary/Treasurer), Fleet Captain, Membership Officer, and Safety Officer. The Commodore, Vice Commodore, Secretary, Treasurer (or Secretary/Treasurer), and the immediate Past Commodore shall be designated "Flag Officers."

Section 2. The offices of the Club shall be held for one year or until their successors are elected and duly qualified.

Section 3. Regular meetings of the officers shall be held at a time and place designated by the Commodore.

Section 4. Special meetings of the officers shall be called by the Commodore, notice of which shall be given in sufficient time to permit officers to be present.

ARTICLE XI. BOARD OF OFFICERS

Section 1. The government and management of the Club shall be vested in a Board of Officers, consisting of Flag Officers: Commodore, Vice Commodore, Treasurer, Secretary; (Secretary/Treasurer), plus the Membership Officer, the Fleet Captain, and the Safety Officer. The members of the Board of Officers must have been a member for a period of not less than one year.

Section 2. Any member of the Board of Officers who shall miss three consecutive meetings of the Board without rendering sufficient reason for such absence may forfeit that office at the discretion of the Board of Officers and will be replaced as prescribed in Article XVI.

Section 3. A quorum of the Board of Officers shall be four members.

ARTICLE XII. DUTIES OF THE BOARD OF OFFICERS

Section 1. The duties and regulations of the activities of the officer and committee heads shall be subject to the rules and regulations specified in each official operation manual. The outgoing Commodore shall be responsible for assuring all the Officer's Manuals are current. The Commodore and Secretary shall possess a copy of each manual.

Section 2. The Board of Officers shall be responsible for the finances of the Club and for seeing that the income is in conformity with the requirements of the annual budget approved by the members.

Section 3. The Board shall make and devise such rules and regulations as it may deem necessary for the use of any club facility, grounds, moorage area, for the government of the membership, and for any other purposes where such rules do not conflict with the By-Laws of the Club.

Section 4. The Board shall review and approve an operating manual for each office and committee and see that the duties, rules and requirements within are enforced by the Commodore.

Section 5. Prior to the annual meeting, the Board of Officers must prepare a budget, including a schedule of the proposed sources of revenue for the approval of the membership at the annual meeting. A simple majority of the membership present at the annual meeting shall be required to approve the budget.

Section 6. The Board of Officers shall be required to perform any other duties as prescribed by appropriate section of these By-Laws.

ARTICLE XIII - NOMINATIONS AND ELECTIONS

Section 1. A committee on nominations shall be appointed by the Board of Officers prior to August 15 of each year. This committee shall consist of four members.

Section 2. The Nominating Committee shall select one nominee for the offices of Commodore, Vice Commodore, Treasurer, Fleet Captain, Membership Officer, Secretary, (or Secretary/Treasurer), and Communications/Safety Officer. The Nominating Committee shall file its report with the Secretary for reading at the regular meeting in September.

Section 3. Additional nominations may be made only by petition of three members in good standing, provided such petition is filed with the Secretary prior to the adjournment of the regular meeting in October. A petition shall be read aloud at the request of any member in good standing.

Section 4. The Secretary shall notify all members of all nominees for elective office in a written notice prior to the regular meeting in November.

Section 5. The Officers, as listed in Section 2 of this Article, shall be elected by secret ballot of the Active members present at the regular meeting in November and a plurality vote shall elect. If extenuating circumstances would prevent his or her attendance at the annual meeting, an Active member in good standing may request the use of an absentee ballot. This request must be requested, approved by the Treasurer, and returned to the Treasurer by the second Thursday of November in a sealed envelope.

The Treasurer will record the names of those to whom use of absentee ballots have been granted. This absentee ballot consists of a ballot signed by the Treasurer enclosed in an envelope, signed and dated by the member, to be opened only by the Treasurer. New Officers shall take office at the beginning of the calendar year following their election, with the retiring Commodore automatically succeeding to the office of Past Commodore.

ARTICLE XIV - VOTING

Section 1. In matters of Club business at the annual meeting, only Active members in good standing shall be entitled to vote.

ARTICLE XV - SUCCESSION IN OFFICE

Section 1. Should a vacancy occur in any elective office it shall be filled by the Board of Officers.

ARTICLE XVI - APPOINTMENTS

Section 1. The Commodore shall have the power to appoint and discharge special committees as deemed necessary.

Section 2. Appointees shall hold office not to exceed one year or until their successors are appointed and qualified, or until discharged by completion of their duties, or until discharged.

ARTICLE XVII - CLUB PROPERTIES

Section 1. The privilege to use the properties controlled by the Club shall be limited to Club members, and their guests.

ARTICLE XVIII - PARLIAMENTARY AUTHORITY

Section 1. The rules contained in the current edition of Robert's Rules of Order shall govern the Club in all cases to which they are applicable and in which they are not inconsistent with the By-Laws of the Club.

Section 2. Questions of interpretation shall be determined by the list of definitions appended to these By-Laws. Such definitions may be added, deleted, or expanded by a majority vote of the Board of Officers, or upon recommendation of the Club Parliamentarian.

Section 3. The Commodore shall appoint a knowledgeable Parliamentarian for consultation on questions of parliamentary procedure at the annual meeting and other meetings. Decisions of the Parliamentarian shall be final and binding.

ARTICLE XIX - AMENDMENTS

Section 1. Articles of the By-Laws may be amended by secret ballot at any annual meeting by a two-thirds vote of the Active members in good standing present as prescribed in Article XV. The text of any proposed amendments shall be read at the regular meeting in October and shall be included in the meeting notice sent to the members announcing the annual meeting in November at which time discussion of the proposed amendment will be in order prior to voting upon it.

APPENDED DEFINITIONS TO THE BY-LAWS

Section 1. The following definitions may be added to, deleted, or amended at any time by a majority vote of the Board of Officers or upon recommendation of the Club Parliamentarian:

INVESTIGATION OF NEW MEMBERS - Means at a minimum:

1. Interview of prospective member.
2. Compliance of state safety regulations must be verified by Safety Officer. Article III, Section 1, if applicable.
3. All immediate family members shall be met personally by one of the Club Officers before presentation to the membership.
4. Prospective members must attend at least two scheduled Club functions.

GOOD STANDING - Shall be construed to mean that the member's dues, fees, and assessments up to, and including, the current month shall be in the hands of the Treasurer or other authorized Club Officer and duly recorded prior to the casting of the member's vote.

<u>DATE</u>	<u>REVISIONS</u>	<u>ITEMS</u>	<u>OFFICERS</u>
10/5/2005	0	Initial Issue of By-Laws	Commodore - Stuart Belden
1/10/2014	8	<p>1) Pg 2 #4 Sec 3 - added "Safety" after Communications.</p> <p>2) Pg 3 Article IV Sec 2 - added "see page 8" after investigation.</p> <p>3) Pg 3 Article IV Sec 4 - replaced husband and wife to "Captain and First Mate".</p> <p>4) Pg 4 Article VII Sec 1 - bold & Italic Paragraph.</p> <p>5) Pg 4 Article VIII Sec 2 - replaced fourth Thursday to fourth "Friday".</p> <p>6) Pg 5 Article X Sec 2 - removed (except for the Treasurer).</p> <p>7) Pg 5 Article XI Sec 1 - added "Safety Officer" after Fleet Captain.</p> <p>8) Pg 6 Article XIII Sec 2 - added "Safety" after Communications.</p>	<p>Commodore - Mike Houtsager Vice Commodore - Sharon Green</p> <p>Treasurer - Shelli Atkison Secretary - Julie Andersen</p> <p>Fleet Captain - Lori Foster Membership - Dave Eheler Safety Officer - Chris Atkison</p>